



CIF/CENTRAL COAST SECTION

6830 Via Del Oro, Suite 103
San Jose CA 95119
408-224-2994 408-224-0476 (FAX)
www.cifccs.org

CCS MEMBERSHIP LETTER OF APPLICATION & BOARD RESOLUTION SAMPLE FORMAT

Please submit the CCS Membership Application form along with the following letter of application to the CCS Office at the address above.

- A letter of application as outlined in the CCS Membership Policy
1. The letter of application should be written and signed by either the Chief Administrative Officer or the Board President.
 2. The letter should include:
 - a. A request to join the CCS, CIF and , if applicable, an existing league within the CCS.
 - b. The reason for requesting membership should be stated.
 - c. A statement indicating that, if membership is granted, your school intends to abide by all the rules and regulations of the CIF, CCS and, if applicable, the league.
 - d. A statement indicating that, if membership is granted, your school agrees to operate your athletic program within the bounds of the CIF and CCS and league (if applicable) mission statements and sportsmanship policies.
 - e. A statement indicating that, if membership is granted, your school has read and will insure compliance with the CIF Constitutional requirements for member schools (CIF Constitution Article 2).



CCS MEMBERSHIP BOARD RESOLUTION SAMPLE FORMAT

The governing authority of the applicant school shall submit an approved resolution signed by the President of such body stating the following:

1. The intent to join CCS, CIF and, if applicable an existing league within the CCS.
2. The intent to operate your athletic program within the bounds of the CIF and CCS and league (if applicable) mission statements and sportsmanship policies
3. The intent to abide by all the rules and regulations of the CIF, CCS and, if applicable, the league.
4. Verification that you are aware of the specifics of the CIF Constitutional requirements for member schools and intend to comply fully with those. (CIF Constitution, Article 2)

SUBMIT TO CCS OFFICE WITH APPLICATION PACKET