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CIF/Central Coast Section Girls Individual Tennis Bylaws



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Section 1. SCHEDULED MEETINGS

A. Seeding	SATURDAY	NOVEMBER 05, 2011	9:00 AM, @ the CCS office
B. Evaluation:	THURSDAY	DECEMBER 1, 2011	4:00 PM, @ the CCS office

Section 2. TOURNAMENT DATES

The 2011 CCS Girls Individual Tennis Championships will be conducted: , , ,.

MONDAY NOVEMBER 21 & TUESDAY NOVEMBER 22
(If November 21st is rained-out, the 1st and 2nd rounds will be moved to November 22nd.)

Section 3. SITES

The CCS Commissioner and/or staff shall be responsible for all contracts for sites used during the CCS Play-offs.

The CCS Commissioner and/or staff have sole authority to schedule or cancel sites, as well as full discretion as to the assignment or re-assignment of teams to times and sites throughout the CCS Play-offs. The CCS Commissioner and/or staff have the final authority in any disputes over sites or times of play, and the decision of the CCS Commissioner is not subject to appeal, due to the immediacy of running the Tournament for the good of the whole. Neutral sites are not a policy of the CCS and should not be expected in any rounds of play. Sites will be assigned by the CCS for the good of the Tournament.

Section 4. TOURNAMENT FORMAT

- All Singles players and Doubles teams will enter a single-elimination 16-person Tournament bracket, with a consolation 3rd/4th-place match.
- Each individual match will consist of the best two(2)-out-of-three(3) sets. A set that is tied at six (6) games will use the 12-point tie-breaker, as written in the **USTA** Rule Book. All post-season play will utilize "no add" scoring.

Section 5. QUALIFICATION OF INDIVIDUALS

- League Champions in Singles and Doubles (see **C.-2.** below), plus selected At-Large Singles and Doubles players, form a 16-place Tournament bracket.
- When two [2] or more basic Leagues join together to form supplemental Leagues, the following shall apply:
 - When two [2] or more supplemental Leagues are formed by the joining of two [2] or more basic Leagues that each had one [1] Automatic Qualifier to CCS Play-offs, the new supplemental Leagues shall retain the total of their previous Automatic Qualifiers (e.g., Leagues A and B each have one [1] Automatic Qualifier. When the new supplemental Leagues are formed combining A and B, they will have a total of two [2] Automatic Qualifiers).
 - The League Board of Managers having governance authority over the supplemental Leagues shall determine in its bylaws how those Automatic Qualifiers will be allocated from the supplemental Leagues. In the absence of a basic League tournament to determine Section qualifiers, the basic League **MUST** allocate an automatic berth to each of the supplemental League Champions.
1. A League unable to determine its Singles or Doubles Champion by the Seeding meeting will **not** be considered for seeding, or an At-Large selection.
 - If a League has less than six [6] teams participating, the League Champion will **not** receive an automatic berth, but may apply for At-Large Selection.

- D. A student may play in only one [1] event, Singles or Doubles. Students must have competed in League tournaments in Singles or Doubles, but not both.
- E. The Singles and Doubles entries may play in only one [1] Tournament on any one [1] day. Players must be present within 20 minutes of set match time, or they will be defaulted.
- F. Coaches must insure that players entered in CCS competition intend to fulfill their obligation to participate. If a student has plans to play in another event, her name should not be submitted for seeding in the CCS Tournament.

Section 6. AT-LARGE SELECTION AND SEEDING PROCEDURES

- A. Each League Representative is responsible for nominating the League's 2nd- and 3rd -place Singles and/or Doubles players for At-Large selection. If there is no nomination from that League Representative, the Committee will not consider the 2nd- and 3rd-place finishers from that League.
- B. The criteria considered for At-Large selection is as follows, not in any rank order:
 - 1. Current interscholastic head-to-head results.
 - 2. In extraordinary or unusual circumstances, a League Representative may present for the Committee's consideration a request to include an eligible player(s), other than the 2nd-place finishers, for At-Large selection. A majority vote of the Committee will resolve the issue.
 - 3. In the Singles and Doubles selection, all verifiable information (including rankings; interscholastic head-to-head; **USTA** head-to-head; record against common opponent; strength of League) will be considered, with "interscholastic head-to-head" taking precedence.
 - 4. An alternate Singles player and Doubles team will be selected for the Tournament.
- C. Up to the top eight [8] Singles players and Doubles teams will be seeded.
- D. Criteria to be considered by the Committee to seed up to the top eight [8] players will include:
 - League records;
 - Interscholastic head-to-head competition;
 - Strength of League; and
 - Record against common opponents.

Because of the date of release of the NCTA published rankings in relation to the CCS season, the Committee will consider the latest computerized list of rankings as part of the criteria in its selection process.

- E. Seeds 1 on line 1 and Seed 2 on line 16; Seeds 3 & 4 are drawn for lines 5 or 12; Seeds 5 & 6 are drawn for lines 8 or 9; Seeds 7 & 8 are drawn for lines 4 or 14.
- F. The authority of the Committee to seed up to the top eight (8) players does not extend to "placing" any number of additional players.
- G. Once the seeded players have been written in, the draw is completed through a process of drawing the names of the remaining players and putting them on the unoccupied lines in the order in which they are drawn starting at the top and moving downward in sequence in each half-bracket.
- H. In the drawing procedure, when seeded or unseeded players are brought together in the same half of the draw, and are members of the same family, school or League, the Committee shall place the second name drawn in the opposite half of the bracket on the first available line, whenever possible.
- I. Should an error in placement be made during the draw process, the second drawn shall be exchanged with the first "non-conflicting" slot, beginning with line 8 in the upper half of the draw.
- J. League Representatives are responsible for their League entries and must submit the names and schools of League Champions.
- K. League Representatives are responsible for notifying League tournament participants of At-Large selection and opponents immediately following the Seeding meeting.

Section 7. SUBSTITUTIONS

- A. In case of illness or hardship between the end of League play and the CCS Seeding meeting, the League Runner-up shall be the League representative and 3rd-place League finishers will be eligible for At-Large berths.
- B. If a Singles player or Doubles team cannot participate in the Tournament after the draw has been completed, and before play has begun, the alternate player/doubles team will fill that spot on the draw. If the Singles player or Doubles team that withdraws from the Tournament was seeded, the entire Tournament will be re-seeded, following USTA procedures, but will include the CCS policy of placing family, League or school-mates in opposite halves of the brackets.
- C. If a replacement is needed for a seeded player on the day of the Tournament, no re-seeding will occur. Notification of the withdrawal of any Singles player or Doubles team must be made to the CCS Office via phone, fax or e-mail no later than noon on the last school day prior to the first day of competition. Failure to meet this deadline and/or simply not showing up the day of the competition will result in the elimination of that school's participation the following year in the CCS Individual Championships.

Section 8. COACHING

The School Coach (one [1] per school) may coach a player or team only on change-overs. Coaches are expected to follow proper Tennis decorum and remain for the duration of matches involving their players.

All players competing in any CCS contest (scrimmages, alumni contests, pre-season, League and Play-offs) must be accompanied by a coach that meets the following criteria, as addressed in [CIF Bylaws 308 and 506](#):

- A. MUST BE THE "REGULAR COACH"**- The coach of either a public or private school team or athlete must be a coach of record for that school for the current season and must comply with all requirements of [CIF Bylaw 506](#).
- 1. PUBLIC SCHOOLS** - All public school teams must be coached by a person who meets the requirements of the California Education Code and the California Administrative Code Title V.
 - 2. NON-PUBLIC SCHOOLS** - In the case of a non-public school, a person engaged by that school on a yearly contract basis as a regular member of the school coaching or teaching staff and certified by the administrator for that school as competent for the position held.
- B. EMERGENCY SITUATIONS**-In the case of an emergency ONLY, the principal of the school may designate an alternate coach, as long as it is done in writing prior to the contest and submitted to the League Commissioner for all pre-season and League contests, and the CCS Commissioner for CCS Play-off contests. Any alternate coach MUST be an individual who meets all the conditions required in **Section 8.-A.-1.** above in the case of a public school; and **Section 8.-A.-2.** above in the case of a non-public school.
- C. NO COACH PRESENT - STUDENT IS INELIGIBLE TO PARTICIPATE.**

Section 9. RULES

- A.** Current **USTA** Rules will be followed. ("No-Ad" scoring will be used.)
- B.** It is expected that all participants in the Tournament will wear acceptable Tennis attire. All decisions for acceptable mode of clothing will be made at the discretion of the Tournament Director (e.g., no bathing suits, cut-offs, etc.).
- C.** All players will be expected to play in accordance with the "Code." Current **USTA** Rules will be followed.

Section 10. OFFICIALS / LINEPERSONS

CCS will make every attempt to have a minimum of one Official present during the Tournament. Volunteer officials will be solicited during the Seeding meeting, trainees requested from the **NCTA**. Participants are expected to score and call their own matches in accordance with the "Code." If there is a dispute, players may contact the Official-in-Charge and request a line judge for the remainder of their match. Every attempt will be made to secure such an individual.

Section 11. PROTEST COMMITTEE

A Protest Committee shall be utilized during the CCS Tournament. The Committee shall consist of the Tournament Director and two [2] other persons appointed by the Tournament Director.

Section 12. AWARDS

12 medals awarded as follows: Champion; Runner-up; 3rd-; 4th-Place finishers in Singles and Doubles.

Section 13. BALLS

CCS will provide balls for the Tournament matches.

Section 14. SPORTSMANSHIP

A.The member schools of the CIF-Central Coast Section are committed to providing a sportsmanlike environment for students, coaches and spectators.

Our Sportsmanship Definition is:

A person who can take a loss or defeat without complaint, or victory without gloating, and who treats his/her opponents with fairness, courtesy and respect.

B.The following behavior is **unacceptable** at all CIF/CCS High School contests:

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| • berating your opponent's school or mascot | • artificial noise makers |
| • complaining about officials' calls (verbally or in gestures) | • obscene cheers /gestures |
| • berating opposing players | • negative signs |

- C. To this end, each school is required to submit one (1) signed Sportsmanship Contract on or prior to September 15 of the school year. This contract confirms that the principal has verbally and through written communication addressed the importance of sportsmanship to his/her student body, faculty and community.
- D. Each Principal is required by the CCS Board of Managers to meet with any individual athlete(s) from his/her school participating in the Tournament to review CCS Sportsmanship Information. (See APPENDIX for [REQUIRED PRE-GAME SPORTSMANSHIP MEETING INFORMATION SHEET](#))

Section 15. ELIGIBLE ATHLETES

- A. No athlete will be allowed to compete who is not accompanied by a coach or faculty member of the school which she is representing.
- B. All student-athletes must be in good standing with their League, school and CCS in order to compete. No ineligible athletes will be allowed to compete.
- C. Any participant or coach ejected from any CCS Championship contest as a result of FLAGRANT MISCONDUCT or UNSPORTSMANLIKE BEHAVIOR is disqualified from all future contests in this sport for the duration of this season's championship series.

Section 16. FACULTY SUPERVISION

Adequate student/spectator supervision MUST be provided by each school participating in the Tournament. School administrators/faculty who attend any contest in this capacity, should introduce themselves to the CCS Site Director, and tell him/her where they will be located throughout the contest in case their assistance is needed. It is the responsibility of the school supervisory personnel to prevent and correct any inappropriate behavior of their schools' students and spectators

Section 17. TOURNAMENT INFORMATION

The [Participant Information Bulletin](#) will be sent to all schools and the media approximately three (3) weeks prior to the start of the Tournament.

OTHER IMPORTANT DOCUMENTS RELATED TO PLAYOFFS:



CCS PLAYOFF POLICY

[Click here to see entire policy](#)

SEASON LONG LEAGUE PLAY

The sole purpose of CCS Playoffs is to provide a post-season championship event for its member school teams and athletes who have been engaged in season-long league play in a given sport.

- A. Section playoffs are to be conducted as the culminating activity for teams and/or individuals who have been engaged in season-long league play in a given sport.
- B. Schools or leagues which do not conduct a given sport on a recognized league basis for the majority of a given sport season will not be allowed to enter playoff competition. Exceptions to this general policy may be made by the Board of Managers as a result of a unique, short-term and specific circumstance beyond a school's control that directly causes the school to be unable to participate in that sport in season-long league play,
- C. In individual sports, (swimming, track & field, cross country, tennis, golf, gymnastics, badminton, wrestling), a student athlete must compete in at least ½ of the regularly-scheduled league meets in order to participate in the CCS playoffs in that sport. The specific qualification standards outlined in the CCS bylaws for each of these sports must be met in addition to this general minimum participation standard. Exceptions to this rule may be considered by the league ONLY
 - o if there is a serious medical condition or hardship that is beyond the student's control and which clearly and solely causes their lack of participation in a minimum of ½ of their regularly-scheduled league contests OR
 - o if the student has corrected a scholastic ineligibility in the most recent grading period which occurs after the first half of the league season is complete and which directly and solely causes their lack of participation in a minimum of ½ of their regularly-scheduled league contests.
 - o if through internal team competition and ladder movement an athlete has not had the opportunity to participate in ½ the regular-scheduled league contests.