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# CIF/Central Coast Section

## Softball Bylaws

(As approved by the CCS Board of Managers  
October, 2011)



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### **Section 1. SCHEDULED MEETINGS**

- A. Seeding: **SATURDAY, MAY 12, 2012, 1:00 PM @ the CCS office.**  
 B. Evaluation: **WEDNESDAY, JUNE 6, 2012, 6:00 PM, @ the CCS office.**

### **Section 2. TOURNAMENT DATES**

- A. The 2011 CCS Softball Championships will be conducted:  
     1st Round:           **Wednesday, May 16, 2012**  
     Quarter-Final:      **Saturday, May 19, 2012**  
     Semi-Finals:        **Tuesday/Wednesday/Thursday, May 22/23/24, 2012**  
     Finals:              **Saturday, May 26, 2012**

### **Section 3. TOURNAMENT FORMAT**

- A. All teams will enter a single-elimination bracket format as follows:  
 DIV. I: 13-Team Tournament; DIV. II: 13-Team Tournament; DIV. III: 13-Team Tournament
- B. These 39 teams will be placed into Divisions I, II and III, based upon their school's current year's Grade 9-12 CBEDS school enrollment figures (to be posted on the CCS webpage November 2011). The 13 highest-enrollment schools qualifying for the Tournament will play in Division I; the next 13 highest-enrollment schools will play in Division II; and the remaining 13 schools will compete in Division III.

### **Section 4. QUALIFICATION OF TEAMS**

- A. League Champions and other Automatic Qualifiers will qualify from Leagues, as follows:

BVAL - 6	MBL - 2	PAL - 4	SCCAL - 2	TCAL - 2
MTAL - 3	SCVAL - 4	WBAL - 3	WCAL - 2	
plus >> additional At-Large teams to fill the brackets, as needed. (At-Large teams must have at least a .500 record in League, or overall, to apply.)				

- B. When two [2] or more basic Leagues join together to form two [2] or more supplemental Leagues, the following shall apply:
- When two [2] or more supplemental Leagues are formed by the joining of two [2] or more basic Leagues that each had two [2] Automatic Qualifiers to CCS Play-offs, the new supplemental Leagues shall retain the total of their previous Automatic Qualifiers (e.g., Leagues A and B each have two [2] Automatic Qualifiers. When new supplemental Leagues are formed combining A and B, they will have a total of four [4] Automatic Qualifiers).
  - The League Board of Managers having governance authority over the supplemental Leagues shall determine in its bylaws how those Automatic Qualifiers will be allocated from the supplemental Leagues. In the absence of a basic League tournament to determine Section qualifiers, the League **MUST** allocate an automatic berth to each of the supplemental League Champions.

### **Section 5. SEEDING & AT-LARGE SELECTION PROCEDURES**

- A. All teams (including Automatic Qualifiers and At-Large applicants) MUST complete the [Season](#)

**Summary Sheet (At-Large/Seeding) Form**, and submit it to the Seeding Chairperson BEFORE THE BEGINNING of the Seeding meeting. If the **Season Summary Sheet** is NOT submitted BEFORE THE BEGINNING of the Seeding meeting, the team **WILL NOT BE ALLOWED TO PARTICIPATE IN THE TOURNAMENT**.

B. The following objective criteria will be used for purposes of selecting At-Large and seeding:

LEAGUE CLASSIFICATION		BONUS POINTS	
<b>*WIN (including forfeits)</b>		<b>*PLAYING A LEAGUE CHAMPION (in a non-league contest)</b>	
A=	3.0	A=	2.0
B=	2.5	B=	1.5
C=	2.0	C=	1.0
<b>*TIE</b>		<b>BEING A LEAGUE CHAMPION</b>	
A=	2.0	A=	5.0
B=	1.5	B=	4.0
C=	1.0	C=	3.0
<b>*LOSS</b>			
A=	1.0		
B=	0.5		
C=	0.0		
* Bonus-Point values are to be pro-rated in case of competition with, or being, a shared-Champion (e.g., tri-Champion = 1/3 of point-value; co-Champion = 1/2 of point-value)			

C. Each team will receive the appropriate points for all games played (to include practice games, League games, and tournament games), **excluding League Play-offs**.

**D. AT-LARGE SELECTION**

To select the At-Large teams who qualify for the Tournament, the teams' points-per-game average will be used, and calculated as follows:

1. Add the total points earned by the team, based on [Sections 5-B. & -C.](#) above;
2. Divide that total by **17**, or the number of games played, whichever is greater;
3. This number will be used to qualify the At-Large teams.

**E. LEAGUE CLASSIFICATION** ([Click here for list of schools and their League Classifications for Softball](#))

1. "A" Leagues: SCVAL/DeAnza; BVAL/Mount Hamilton; PAL/Bay; TCAL; WCAL
2. "B" Leagues: SCVAL/EI Camino; MBL; MTAL/Mission Trail; SCCAL; BVAL/Santa Teresa
3. "C" Leagues: MTAL/Coastal; PAL/Ocean; WBAL/Foothill; WBAL/Skyline; BVAL/West Valley
4. All out-of-Section opponents will be classified as "B" League teams.

**F. BRACKET PLACEMENT & SITING**

1. Team will be seeded according to their point total.
2. If possible, League-mates will not play in the first Round.
3. First round games will be sited using the following procedure:
  - a. At the the Home-site of the higher-seeded team; OR
  - b. If the Home-site field is not available of playable (i.e., home games were not played at this site during the season), then at another available, playable high school field within the Home Team's School District/League; OR
  - c. At an alternative site, offered at the Seeding Meeting, but only with a signed Site Availability Form (found in the Appendix of this Tournament Guide, bearing the signature of the higher-seed's Athletic Director; OR
  - d. If the higher-seeded team cannot provide a playable site, under a., b., or c. above, then the lower-seeded team's Home-site shall be used(as determined by implementing the same options as above).

2. Charging for admission will be at the discretion of the CCS Office.
  3. On-field batting practice is not allowed at any CCS Play-off site, including First round games.
  4. Scrimmages are permitted, as per respective League By-Laws, but only between those teams presently participating in the CCS Tournament.
  5. Host teams are responsible to call text game scores to the CCS staff, 408-887-2921, immediately following the contest.
  6. First round games-times will be at 4:00 PM, unless circumstances require otherwise. Time changes must be requested by a School Administrator or Athletic Director, and require authorization by the CCS Commissioner.
- G. The CCS Commissioner and/or staff shall be responsible for all contracts for sites used during the CCS Play-offs. The CCS Commissioner and/or staff have sole authority to schedule or cancel sites, as well as full discretion as to the assignment or re-assignment of teams to times and sites throughout the CCS Play-offs. The CCS Commissioner and/or staff have the final authority in any disputes over sites or times of play, and the decision of the CCS Commissioner is not subject to appeal, due to the immediacy of running the Tournament for the good of the whole. Neutral sites are not a policy of the CCS and should not be expected in any rounds of play. Sites will be assigned by the CCS for the good of the Tournament.
- H. **BREAKING TIES**  
The following will be used to break ties for At-Large selection and/or Seeding:
1. Head-to-head competition;
  2. Random draw.
- I. If, after seeding all teams by criteria points, at least nine [9] of the League Representatives agree that significant misplacement has taken place, then a subjective change in placement may occur, by agreement of at least nine (9) League Representatives.

## **Section 6. RULES**

- A. The [2011-12 National Federation](#) Softball Rules will be used.
- B. **Home Team:**
1. The "Home Team" shall be the team listed on the bottom of the bracket in the first round.
  2. For all subsequent Rounds the higher-seeded team in each of the brackets shall select one of the following options before the scheduled time for the start of infield practice:
    - a. "Visitors" (start first inning at bat); OR
    - b. "Home" (start first inning in the field); OR
    - c. Choice of 1st- or 3rd-base dugout.
    - d. The lower-seeded team's coach will then have the choice of the remaining option(s).
  3. The Site Director will present these options to the two opposing coaches approximately 40 minutes prior to the scheduled starting time.
- C. The "10-Run Rule" will be in effect after five (5) complete innings, and the "15-Run Rule" will be in effect after three (3) complete innings in all Rounds of the Tournament.
- D. The "ASA Tie-Breaker" will be implemented in all Rounds if the game-score is tied at the conclusion of the 9th inning.

## **Section 7. OFFICIALS**

The CCS Commissioner will contract with local accredited Officials Associations for the assignment of game officials throughout the Tournament.

## **Section 8. PRE-GAME WARM-UP PROCEDURES**

- A. *At sites with more than one game scheduled, a maximum of 40 minutes warm-up time will be allowed from the final out of the previous game to the player introductions for the succeeding game.*
- B. **The designated Home Team will take the infield 20 minutes prior to the player introductions for 10 minutes of warm up.**
- C. The designated Visiting Team will have the field for the next 10 minutes for infield warm up.

## **Section 9. AWARDS**

Awards will be presented on the field immediately following the Championship Game in each Division, as follows:

- A. 6 Team Trophies: 1 awarded to the Champion and Runner-Up teams in each Division;
- B. 108 Medals: 18 awarded to the members of the Champion and Runner-Up teams in each Division;
- C. 3 Plaques: 1 awarded to the Coach of the Champion team in each Division.

### **Section 10. GAME BALL**

The "Official Tournament Ball" is the Wilson A9016BSST (cork-centered ball). This ball, supplied by CCS, will be used in all rounds of the Section Tournament.

### **Section 11. PASSES**

- A. Teams shall enter the gate with their coach.
- B. The school shall supply a CCS PASS GATE LIST FORM and signed by the principal listing a maximum of six (6) supervisors assigned to the contest
- C. It is the responsibility of the school to submit this form in a timely fashion so that its supervisory personnel can be admitted easily and without charge.

### **Section 12. GAME SUPERVISION**

- Adequate student-spectator supervision MUST be provided by each school participating in the Tournament. School administrators/faculty who attend the contest should introduce themselves to the CCS Site Director, and tell him/her where they will be located throughout the contest in case their assistance is needed. It is the responsibility of the school supervisory personnel to prevent and correct any inappropriate behavior of their students or spectators. (See **Section 17.** below for pass information for these individuals.)
- In order that all persons may experience maximum enjoyment at CCS athletic events, and to enhance and encourage good public order, it is the policy of the Central Coast Section-CIF that all persons wishing to audibly cheer or support a particular team be seated in an area designated for, or most closely associated with, the team in question.
- Seating of persons audibly cheering for a particular team in the cheering section of, or areas most closely identified with, the opposing team is to be avoided whenever possible, and such persons shall be directed by staff to the appropriate seating location for their team.

### **Section 13. SPORTSMANSHIP**

- A. The member schools of the CIF/Central Coast Section are committed to providing a sportsmanlike environment for students, coaches, and spectators.

Our Sportsmanship Definition is:  
***A person who can take a loss or defeat without complaint, or victory without gloating, and who treats his/her opponents with fairness, courtesy and respect.***

- B. The following behavior is **unacceptable** at all CIF/CCS High School contests:

- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li>• berating your opponent's school or mascot</li> <li>• berating opposing players</li> <li>• complaining about officials' calls (verbally or in gestures)</li> </ul> | <ul style="list-style-type: none"> <li>• artificial noise makers</li> <li>• obscene cheers / gestures</li> <li>• negative signs</li> </ul> |
|--|--|

- C. To this end, each school is required to submit one (1) signed Sportsmanship Contract on or prior to September 15 of the school year. This contract confirms that the principal has verbally and through written communication addressed the importance of sportsmanship to his/her student body, faculty and community.
- D. **Each Principal** is required by the CCS Board of Managers to meet with any team from his/her school participating in the CCS Tournament to review CCS Sportsmanship Information.  
[\*\*\(REQUIRED PRE-GAME SPORTSMANSHIP MEETING INFORMATION SHEET\)\*\*](#)
- E. **Coaches and Captains** will meet with the Site Director 45 minutes prior to game time to remind them of the importance of good sportsmanship and to make certain their Administrator has reviewed this

information with them in the past week.

- F. **Administrators** from both schools in each contest will attend a mandatory meeting with the Site Director 15 minutes prior to game-time. (The Coach cannot represent the school at this meeting.)

#### **Section 14. ELIGIBLE ATHLETES**

- A. All players must be in good standing with their League, school and the CCS in order to compete. No ineligible athletes will be allowed to compete.
- B. Any player or coach who is disqualified from a Tournament contest for FLAGRANT MISCONDUCT or UNSPORTSMANLIKE BEHAVIOR will be disqualified from all remaining contests in that sport that season.

#### **Section 15. PRACTICE AT CHAMPIONSHIP SITES**

No arrangements for practice at competition sites are allowed once the site of the Tournament has been announced by CCS. See the "[General Tournament Information](#)" Section of the CCS Playoff Bylaws for specific policy. Schools found in violation of this rule may be barred from further participation in the Section Play-offs.

#### **Section 16. REPORTING RESULTS**

It is the responsibility of all teams to report their results in a timely fashion to the media in their area, as well as to CCS. Contest results will be posted on the CCS website [\[www.cifccs.org\]](http://www.cifccs.org) as soon as possible.

#### **Section 17. PROGRAMS -- ROSTERS**

Official Rosters are due to CCS no later than **MAY 1st**, in order to be included in the Tournament program. ([TOURNAMENT ROSTER - SOFTBALL](#))

#### **Section 18. TOURNAMENT INFORMATION**

The [Participant Information Bulletin](#) will be sent to all schools and the media approximately three (3) weeks prior to the start of the Tournament.

#### **OTHER IMPORTANT DOCUMENTS RELATED TO PLAYOFFS:**



**CCS PLAYOFF POLICY**  
[Click here to see entire policy](#)